Ashutosh Raina

#2126 CBI society, Sector 29C

Chandigarh, 160030

# CAREER OBJECTIVES

Looking to contribute my knowledge and skills in a school that offers a genuine opportunity for career progression. Have the ability to communicate complex information in a simple and entertaining manner.

# ACADEMIC QUALIFICATIONS

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Examination** | **School/College** | **Board/University** | **Year** | **Result** |
| BCA | G.G.D.S.D College Chandigarh | Panjab University | 2018 | 66% |
| Class 12​th | Govt. Model Senior  Secondary School,  Sector 16, CHD | C.B.S.E Board | 2015 | 69% |
| Class 10​th | Manav Mangal High  School, Sector 21C,  CHD | C.B.S.E Board | 2013 | 8.4 CGPA |

# JOB-EXPERIENCE

|  |  |  |
| --- | --- | --- |
| **Company Name** | **Job Description** | **Experience** |
| The Technical Boy | Content Writer | 7 Months |
| SlideTeam | Freelance Writer (Contractual) | 6 Months |
| Addviu | Content Writer | 1 Year |
| Marketing Crap (RLS) | Team- Lead Content Marketing | 10 Months |
| Whizamet Services | Content Writer | 1 June to Current Date |

**Platforms I’ve worked on;**

**1. Upwork 2. Freelancer**

# ACHIEVEMENTS

State-Level Badminton player

Represented an organisation (CBI) in Police Cricket League

First prize in Youth Fest Folk singing

First prize in Modeling

Modeling coordinator at university level

Won various Modeling events at university level

Awarded as the best organiser in various college events like BioRythm, Panache, Virasat,

Phoenix (college level cultural fests)

Worked in a short movie with PK movie-fame Jagdeep Singh Lamba Worked in several TV commercials

# INDIVIDUAL SKILL SETS

I don’t hold professional experience in digital marketing, but I have complete knowledge of organic digital marketing for platforms like YouTube, LinkedIn, and Twitter.

Good communication and presentation skills

Personal integrity and commitment to deadlines

Fluent in languages like English, Hindi, and Punjabi

Decision Making and Time Management

Self motivation and ability to Work Under pressure

Leadership and Teamwork

Adaptability

# COMPUTER PROFICIENCY

Proficiency in Microsoft Office and Windows

Excel-Sheet management

Proficient in C Language, C++, Data-Structure, DBMS, Computer Organisations

Internet and email

# EXTRA-CURRICULAR ACTIVITIES

Organised various cultural events at university level

Organised a blood donation camp at school level

Participated in various theatre events

# HOBBIES

Travelling

Reading articles or blogs about Disaster-Management

Modeling

Acting

Playing Badminton

Gyming

# PERSONAL DETAILS

Date of Birth: 12​th​ August 1997

Father’s Name: T.K. Raina

Mother’s Name: Anamika Raina

Email Address: ashuraina97@gmail.com​

Contact: 7009237876, 7814339585

I hereby declare that all the particulars stated above are true to the best of my knowledge and belief.