**Supreet.Singh**

Supreet.singh@eclerx.com/1buzz.machine@gmail.com

**Present Address:**

Supreet.Singh

# 781 Sector 77

Mohali

Mobile no. 7696835327

**Objective:**

Seeking for an opportunity to enhance my position and effectively apply my skills and experience.

**Work Experience:**

**ECLERX INDIA PRIVATE LTD:-**

**About the company:-** One of the largest KPO. Deals in IT and backend work for US, PHILIPINES, SINGAPORE AND CANADIAN company especially in cable networking, Finance and Telecom with high grade support of Chat, Call, Tech Support, Troubleshooting and Work order accuracy. Presently have more than 10000 employees including India and across the world.

**DESIGNATION:- SENIOR ANALYST(Oct 2010)**

**MY ROLE:-** Identify the steps to promote clients business and solution in report making. Help out different programs to have an easy touch for the process understanding and updates. Work on new projects task given by client to have a better understanding between agents and Clients need. To find out new business opportunities for company and improve the customer service with changing customer demands.

**Education:-**

**Graduate B.Sc Hospitality**

**Working Skills & Tools**

**Computer Applications**

**Familiar with different clients Tool**

**Advance digital marketing knowledge**

**SEO,Keyword research,Email campaigning,Google analytics,on page & off page promotion**

 **Supreet Singh**