

RAJIVKUMAR

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Career objective

To have a growth oriented and challenging career, where I can contribute my knowledge and skills to the organization and enhance my experience through continuous learning and teamwork.

Academic Qualification

Course	University/Board	Institute	Year of passing	Percentage/CGPA
B.E- Mechanical Engineering	Chandigarh University	University Institute of Engineering, Chandigarh, Mohali, India	2019	7.1 CGPA
Higher Secondary	CBSE	Captain Amolkalia fertilizer model senior secondary school Nangal	2015	63%
Matriculation	ICSE	Mount Carmel School Jindwari	2013	73%

Software proficiency

- Software : Microsoft excel , Word, C & C++ programming (Basics)

Experience

Shriram transport finance company limited-August 2019 -October 2021.

Management trainee :- .

Posting :- UNA BRANCH .

Role :- Work related to **Business processing** (KYC document verification , Disbursement of loan , Insurance, Working Capital loan, Investment products , Logistics of disbursed files) , **Accounts**(Cash management, BRS tracking, Offices record , Bills and payment) And various other work related to Attendance , Office asset management And Advertisement activities.

Posting :- PATHANKOT REGIONAL OFFICE.

Work :- Work related to management of data, Settlement Control , Checking proposals, Noc verification, Expenses of branches , Assistance to Regional Business head And Making the target, Reports and Various Follow up as per Work delivered From Zonal office to branches.

Posting:- UNA BRANCH

Work :- Work related to Funding of loan , Collection of EMI, Working capital loan , Cross selling of products LI , GI , Investment products And performing the marketing activities for new business proposal and products.

Achievements and Extra-curricular activities

- Participated in Quiz competition.
- Scored constantly good marks in aptitude and soft skill.
- Maintained my defense scholarship by scoring good marks.
- Good in athletics during Matriculation

Personal Trait

- Creative and logical
- Problem solving ability
- Co-operative and keen observer

Hobbies

- Traveling .
- Reading Novels
- Gardening

Personal Profile

- Date of Birth : 15 October 1996
- Gender : Male
- Marital Status : Single
- Languages Known : English, Hindi, Punjabi
- Permanent Address : Vpo Ajauli Tehsil Nangal District Rupnagar
Pin 140125 State Punjab